



MYLOR PARISH COUNCIL

Clerk/Financial Officer: Mrs Anna Pentecost

Telephone: 07762 028332

E Mail: mylorparishclerk@outlook.com/clerk@mylorparishcouncil.gov.uk

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 18th JULY 2023 AT 7pm
IN THE TREMAYNE HALL**

Present: Councillors M Willmore (Chairman), P Baker, R Killick, A Rose, J Symons

In Attendance: Mrs A Pentecost (Clerk)

1. **Apologies for absence** –Councillors Jewell and Savage
2. **Declarations of interest** – None
3. **Quarterly Accounts and Budget update**

The Committee reviewed the quarterly reconciliation and summary report generated by the new accounts software. The Clerk was thanked for the work put in on this which enabled the council to have a more precise analysis of its finances. The figures were recommended for approval to the full council.

4. **Potential use of CIL monies received**

Various options for the use of the CIL monies was discussed. Councillor Baker would liaise with Councillor Polglase on a possible footpath down Penarrow Road.

Councillor Willmore would be submitting an application for funding to improve the creek up as far as the quay. This was the parish council's responsibility.

The Committee had received an email from R Pashley asking that additional items for the new tennis court at the Mylor Playing Field be purchased out of CIL funds.

It was agreed that the notice board requested should be purchased at a sum of £1622.40

The Council would match fund the remaining monies with the balance coming from fund raising for the purchase of the other items. Flushing Bowling Green had also asked for

assistance due to the withdrawal of funding by the school. It was agreed that the Bowling Green committee be asked to submit a financial report and proposal to assist in a better understanding of the issues. This would then be considered at the next finance meeting. Other ideas mentioned for use of the CIL monies were improved electronic communications in community buildings and that the parish council and others needed to think about larger projects that the fund could be used for. There would be future CIL money allocated to the parish, although the amounts were not known in advance. There was a time frame of 5 years in which the money had to be spent so there was time to build up a significant sum for any larger projects put forward.

5. Changes to the Bank Mandate – additional signatories required

Councillors Symons and Willmore to be added and given access to online banking

6. Update on the Clock Tower – for information

The Clerk reported that since the last finance meeting, new information had come to light. The whole of the Tremayne Hall site was registered with the Land Registry when a lease was given to the Tremayne Hall Committee. The site was in the ownership of the Tremayne family and it would therefore be necessary for them to make a deed of transfer of the clock tower to the Parish Council. Until that time the council had no right to do anything with the clock tower. The Clerk had written to the Tremaynes to that effect as no response had been received to several emails sent. Mr and Mrs Tremayne had indicated previously that they would be happy for the parish council to take over the tower, so hopefully they would now contact the council's solicitors to confirm that.

7. New Financial Regulations

The Parish Council needed to adopt financial regulations. A copy of the NALC model regulations had been distributed before the meeting. The Clerk suggested that it would be a good idea to adopt the regulations as they were, even if some of the provisions were not currently relevant, they might be in the future and that would save the regulations from having to be amended. She further suggested that if this was agreed, the regulations should sit on the table until the parish council meeting in September. This would allow councillors to read them and raise any queries with the Clerk before they were adopted. It was agreed to recommend this to the full council.

There being no further business, the meeting was closed at 20.10hrs

Recommendations from the Finance Committee

- **That the quarterly accounts and reconciliation be approved**
- **That the sum of 1622.40 from CIL funding should be used for the purchase of a notice board to be placed in the new tennis court area at the Mylor Playing Field**
- **That the other items requested be funded jointly from the CIL funding and also fund raising**
- **That Flushing Bowling Green Committee be asked to submit a financial report for consideration at the next finance meeting in support of their request for financial assistance**
- **That Councillors Symons and Willmore be added to the bank mandate**
- **That the financial regulations should sit, undiscussed, on the table until the September Parish Council meeting**