

[Insert Name of Parish Council]

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2025

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for [Insert Name of Parish Council] for the year ended 31 March 2025 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of [Insert Name of Parish Council] on application to:	
(a) Anna Pentecost RFO 4 Mellingey Valley Perranwell Station. Truro. TR3 7FR	(a) Insert the names, position and address of the person to whom local government electors should apply to inspect the AGAR.
(b) 1000-1700 Tues-Thurs	(b) Insert the hours during which the inspection rights may be exercised.
3. Copies will be provided to any person on payment of £0 for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs.
(d) Announcement made: Anna Pentecost, RFO	(d) Insert the name and position of person placing the notice.
(e) Date of announcement: 12 th September 2025	(e) Insert the date of placing of the notice.